Figment Platform — User Guide

ProFiles · Clinic · TeamLab · Commons

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Contents

Figment Platform — User Guide

A step-by-step guide to the three Figment learning apps: **ProFiles**, **Clinic**, and **TeamLab**.

How the three apps fit together

- **One account, one login.** A login (or access code) works across all three apps — they share a single sign-on session and the same user/code database. Registered users can move between apps without logging in again.
- **The apps differ in the encounter itself:**
  - **ProFiles** — a one-on-one conversation with a single AI character (virtual patient / persona).
  - **Clinic** — a clinical patient encounter with a **chart sidebar** (demographics, history, meds, allergies, procedures) plus **NGN / NCLEX-style "case studies"** (6-step clinical-judgment questions with an EHR).
  - **TeamLab** — a **team** encounter: **four AI characters at once** in a 2×2 (Zoom-style) grid, each with its own voice and personality.
- **Access codes are managed in ONE place — ProFiles.** Clinic and TeamLab both send you to ProFiles for anything code-related. So "create codes," "distribute codes," and "top up encounters" are all done in ProFiles, and the codes then work in whichever app(s) you grant.

There is also a fourth, instructor-only companion site — **Figment Commons** — a citable catalog of published cases across all three apps (browse, cite, download case PDFs, request peer review, and discuss). It's covered in Part 4.

Base URLs: - ProFiles: `https://figmenthealth.com/FigmentProfiles` - Clinic: `https://figmenthealth.com/FigmentClinic` - TeamLab: `https://figmenthealth.com/FigmentTeamLab` - Commons (instructors only): `https://figmenthealth.com/FigmentCommons`

Part 1 — For Students / Learners

Enter your access code

Use this when an instructor gave you a 7-character code.

1. Go to the app's home page (ProFiles, Clinic, or TeamLab — whichever your instructor pointed you to).
2. The **"Enter Your Code"** box is shown by default.
3. Type your **7-character code** (it auto-capitalizes) and click **Enter**.
4. You'll land on the case list. If your code only unlocks a different app, you'll be sent there automatically.

If it doesn't work: the code may be inactive, expired, or out of encounters — contact your instructor.

Pick a case

1. After entering your code (or logging in) you'll see the **case list**.
2. If you're on a code, a **ticket counter** shows encounters used vs. allowed (e.g., "Tickets used: 3 of 85").
3. Use the **search box** and **filter tabs** to narrow the list:
   - **Clinic** tabs include *Virtual Patients*, *NGN Case Studies*, and *Collections*.
   - **ProFiles / TeamLab** show all cases you're entitled to, with a free demo case pinned at the top.
4. Click a case card to open it.

Run an encounter

ProFiles (single character)

1. The character appears on screen; type your questions/messages in the box at the bottom and click **Send**.
2. Toggle **Audio** on/off for spoken responses.
3. When finished, click **End Interview** — you'll be taken to your evaluation.

Clinic (patient + chart)

1. Same chat flow as ProFiles, plus a **Chart sidebar** on the right with tabs:
   - **Overview** — demographics, chief complaint, history, medications, allergies.
   - **Actions** — physical exams / procedures you can request.
2. Click **End Interview** to finish and go to the debrief.
3. **NGN / NCLEX case studies** (the *NGN Case Studies* tab) work differently: you review an **EHR** and answer a **6-step clinical-judgment sequence** (Recognize Cues → Interpret → Prioritize → Generate Solutions → Take Action → Evaluate Outcomes). Answer each step and submit; you're scored automatically.

TeamLab (four characters)

1. You'll see a **2×2 grid of four characters**. The character in the first slot opens the conversation.
2. Type one message; **all four characters respond** from their own perspectives. The panel of whoever is speaking is highlighted and their voice plays.
3. Continue the discussion, then click **End Interview**.

> **When am I charged an encounter?** On the **first AI reply**, not when you open the case. Opening a case and leaving without interacting does **not** use a ticket. Each encounter is charged once.

Review your evaluation / debrief

After ending an encounter you land on the debrief page: 1. **Quiz** (if the case has questions) — answer and submit. Free-text answers are graded by AI; multiple-choice/true-false are auto-scored. 2. **Evaluation** — AI feedback for each rubric dimension the instructor defined (e.g., Communication, History Taking), plus an overall summary. 3. Use **View Transcript** to reread the conversation and **Download Report / Transcript (PDF)** to save it.

View past sessions & transcripts

1. Open **Interview History** from the top menu.
2. Search by character name; click any session to open its **transcript** and evaluation summary.
3. Download a **PDF** of the transcript or full report from the modal.

(History and account pages require a registered account; pure code sessions are tied to the browser session.)

Manage your account

Open **Account** from the top menu to update your name, change your password, and see any case/collection access and expiry dates.

Part 2 — For Instructors

> **Key point:** All code creation, distribution, and top-ups happen in **ProFiles**, at https://figmenthealth.com/FigmentProfiles/admin/codes.php. In Clinic and TeamLab, the "Tickets"/"Codes" button simply opens that same ProFiles page. The codes you create can be granted to any combination of the three apps.

> **About the links in this section:** they point to **ProFiles**, the hub where instructors do their admin. If you build cases in **Clinic** or **TeamLab**, the same pages exist under that app's address — just swap `FigmentProfiles` for `FigmentClinic` or `FigmentTeamLab` (for example, Manage Cases in Clinic is https://figmenthealth.com/FigmentClinic/admin/cases.php).

Buying codes, tickets, and creator access (the store)

Everything you can buy lives on one page — the **Store**: https://figmenthealth.com/FigmentProfiles/store.php. You can also reach it from your dashboard's **"🔐 Buy More Codes"** button. Pay by credit card (secured by Stripe) and your purchase is active immediately, or generate an invoice for your institution (see the next section).

> **Tickets and codes — how they relate:** A **ticket** is the basic unit — **one ticket = one encounter**. A **code** is simply a container that **bundles tickets together** for a student. For example, one code holding 5 tickets lets that student run 5 encounters. You can buy tickets for **yourself** or for **your students**; when buying for students, the tickets are packaged into codes you hand out.

First, choose who you're buying for. At the top of the store are two buttons:

- **Buying for Myself** — adds tickets to your **own** account so you can run encounters. Under the **Tickets** tab, drag **"Number of tickets"** and click **"Pay $... — Add Tickets Instantly."**
- **Buying for Students** — bundles tickets into **codes** you give to students. Under the **Buy Codes** tab, use the **Code Pack Calculator**: set **"Number of students"** (how many codes) and **"Tickets per student"** (how many tickets go inside each code), and it shows your total and per-student price. Click **"Pay $... — Get Codes Instantly."** Your codes are emailed to you and appear at https://figmenthealth.com/FigmentProfiles/admin/codes.php.

Volume discounts apply automatically based on the **total number of tickets** you buy (whether as personal tickets or bundled into codes) — the more tickets, the lower the per-ticket price (from $5 down to $3 each at 100+).

Case-Creator Access (build your own cases)
To create and edit your own AI cases, buy **Creator Access** on the store's **Creator Access** tab (or the dashboard button **"✏️ Buy Customizable Cases"**). It's a **$95 one-time purchase, valid for one year** (no auto-renewal — you get a reminder at 11 months), includes 25 tickets, and unlocks unlimited custom case building. Direct link: https://figmenthealth.com/FigmentProfiles/store.php?section=creator. When it's active, your dashboard shows **"✓ Active until [date]"**; when it's near expiry you'll see **"⏰ Renew Creator Access."**

NCLEX Creator Access (build NGN / NCLEX case studies)
To build NCLEX-style NGN case studies (the 6-step NCJMM clinical-judgment cases), buy **NCLEX Creator Access** on the store's **NCLEX Creator Access** tab (or the dashboard button **"📕 Buy NCLEX Case Creator Access"**). It's a **$45 one-time purchase, valid for one year**. Direct link: https://figmenthealth.com/FigmentProfiles/store.php?section=library. Once active, build NGN cases at https://figmenthealth.com/FigmentClinic/admin/nclex-cases.php.

> **Buy several things at once:** when you're signed in, the store's **"Bundle & Save a Trip"** box lets you check off Codes/Tickets, Creator Access, and NCLEX Creator Access and pay for them in a single checkout.

Create an invoice for your institution

If your school pays by **check, ACH/wire, or purchase order** instead of a card, generate a **Net 30 PDF invoice** to hand to your finance/accounts-payable office. Go to https://figmenthealth.com/FigmentProfiles/invoice.php (also linked from the store under **"Need an invoice for your institution?" → Generate Invoice**).

1. **Bill To** — fill in your **Institution / organization**, **Billing contact name**, and **Billing email** (required; your name and email are pre-filled). Add a **PO number** and mailing address if your finance office needs them.
2. **Line Items** — enter a quantity for any of the four products; volume pricing is applied automatically. Leave a row at **0** if you don't need it:
   - **Code Packs** — set **Number of codes** and **Tickets per code**.

- **Tickets** — reusable tickets on your own account.
- **Creator Access — 1 year** — number of instructor licenses ($95 each).
- **NCLEX Creator Access — 1 year** — number of licenses ($45 each). The card totals a **Subtotal** and **Total due** as you type.

3. **Notes (optional)** — anything finance should know (cost center, course code, term).
4. Click **Generate Invoice PDF.** The PDF (numbered like `FIG-2026-0001`, **Net 30**) downloads automatically and a copy is emailed to your billing email. Hand it to your finance office to pay.

> **Note:** The invoice is a PDF for offline payment — there's no "pay now" link on it. Once your payment is received, the Figment team marks it paid and fulfills your codes/licenses. If you'd rather pay instantly, use the card checkout in the store instead.

Log in and open your dashboard

1. Sign in with your instructor email/password.
2. Go to your dashboard: https://figmenthealth.com/FigmentProfiles/admin/index.php. The top banner shows your **active codes, encounters remaining, cases built,** and your **Creator/ Library** access status. Quick-action tiles link to Create Case, Manage Cases, Collections, and Tickets (codes).

Create a batch of access codes

1. In ProFiles go to **Admin → Tickets/Codes**: https://figmenthealth.com/FigmentProfiles/admin/codes.php.
2. Choose **Create Batch** and set:
   - **Batch Label** (e.g., "MUSC Nursing Fall 2026") — makes it easy to find later.
   - **Number of Codes** (1–2000).
   - **Tickets Per Code** — the number of encounters each code allows (this is the `max_cases`, e.g., 85).
   - **Platform** — ProFiles, TeamLab, and/or Clinic.
   - **Case mode** — *Full Library*, *Specific Cases*, or *Collections*.
3. Submit. The system generates the codes and a **distribution link**.

Choose which cases a code unlocks (entitlements)

On a batch or an individual code, open the **permissions** picker. For each app (ProFiles / TeamLab / Clinic) choose: - **None** — no access to that app, - **Full Library** — all published cases, - **Specific Cases** — hand-pick cases, - **Collections** — pick collections.

- **Batch permissions** apply to all **unused** codes in the batch.
- **Per-code permissions** can override a single code and apply immediately, even mid-use.

Distribute codes to students

Three ways: 1. **Distribution link** — copy the batch's share link (it looks like `https://figmenthealth.com/FigmentProfiles/admin/redeem-batch.php?token=…`) and send it to students. Each student clicks once to claim the next available code. You can **regenerate** the link to invalidate the old one. 2. **Printable PDF passes** — from the batch, click **Print PDF passes** to generate a printable sheet of tear-off "tickets," each with one code, a spot to write the student's name, and instructions. Print, cut, and hand out. 3. **Export** — click the batch's **Export** button to download the code list and distribute it yourself.

Add more encounters to a code (top-up)

1. On the code row, use the **Top up** form and enter how many encounters to add.
2. Submit — this increases the code's ticket allowance (`max_cases`) and is logged for audit. (Superadmins can add without drawing down a balance.)

Track code usage and student progress

- The **Codes** page shows each batch with **codes active/redeemed** and **total encounters used**.
- Click a batch to see each individual code's usage.
- **Code Progress** (https://figmenthealth.com/FigmentProfiles/admin/code-progress.php) lists every session started on a code — case, status, message count, score — and lets you open transcripts.

> **Reporting tip:** "Redeemed" in the dashboard means a student actually **activated/used** the code (there's a session for it), which is different from how many encounters they've completed.

Building cases — full field reference

Requires active **Creator** access (for NGN/NCLEX cases you also need **NCLEX Creator** access). Open the case editor:

- **ProFiles:** https://figmenthealth.com/FigmentProfiles/admin/case-edit.php
- **Clinic (standard patient case):** https://figmenthealth.com/FigmentClinic/admin/case-edit.php
- **Clinic (NGN / NCLEX case study):** https://figmenthealth.com/FigmentClinic/admin/nclex-cases.php
- **TeamLab (4-character team):** https://figmenthealth.com/FigmentTeamLab/admin/case-edit.php

The three platforms share the same building blocks (AI builder, character fields, quiz, dimensions, save/publish). The fundamentals below apply everywhere; the platform-specific sections note what's different.

The AI case builder (fastest way to start)

Every editor has a ⚡ **Figment-Assisted Case Creation** box at the top. Type a plain-English description of the case you want, then click ⚡ **Generate Case with Figment**. In ~15–40 seconds it fills in **every field below** — character details, learning objectives, quiz questions, and evaluation dimensions (in TeamLab, all four characters; in Clinic, the full chart and, for NGN, the EHR and all six questions).

- Example prompt: *"Create a 45-year-old ER nurse named Maria Santos with strong opinions about staffing. Passionate but professional; students practice active listening."*
- On a **new** case it just fills the blank form. On an **existing** case it warns first — **it overwrites every field**.
- After it runs, **review and edit everything**, then Save. The AI is a first draft, not the final word.

Fields shared by all platforms

Basic information - **Title / Display Name** *(required)* — the case's name. - **Subtitle / Tagline** — one line shown on the case card. - **Description** — short blurb on the case card. - **Keywords** — semicolon-separated search terms (the AI fills these in for you). - **Published** *(checkbox)* — only published cases appear to students. Leave off to keep it a draft. - **Time limit** *(checkbox)* — adds a countdown; when it runs out the student is moved to the quiz. Set **Minutes** and **Warn (min before end)**. - **Visibility** — 🌐 **Public** (in the general library) or 🔒 **Private** (only reachable through your access codes). - **Peer-Reviewed** and **Author (owner)** — *superadmin only.*

Character definition (the "who" the student talks to — not shown to students) - **Character Name** *(required on ProFiles/Clinic).* - **Demographics** — age, gender, occupation, etc. - **Personality & Mood** — traits, emotional state, communication style. - **Identity, Purpose & Background** — the full backstory; the main text that defines the character.

Interview configuration - **Learner Role** — who the student is playing (e.g., "1st-year nursing student acting as the admitting nurse"). Shared with the AI so the character responds appropriately. - **Figment Behavioral Instructions** — rules for how the character behaves (e.g., "Only reveal the diagnosis if asked directly; show distress if the student is dismissive"). - **Opening Line** — the first thing the character says. - **Text-to-Speech Voice** — the spoken voice. Options: *Alloy (Neutral, default), Echo (Male), Fable (Expressive), Onyx (Deep Male), Nova (Female), Shimmer (Warm Female), Ash, Ballad, Coral, Sage, Verse, Marin (Recommended), Cedar (Recommended).* - **Voice Instructions** *(optional)* — steer tone/emotion/pacing (e.g., "Anxious and short of breath; halting, worried sentences"). - **Learning Objectives** — a dynamic list; click **+ Add Objective** to add rows.

Visual assets - **Avatar Set** — pick one character art set; the four emotional states (**Neutral / Happy / Sad / Talking**) auto-populate. - **Profile / Case Card Thumbnail** — the image on the case card. - **Room Background** — pick an existing background or upload your own. - **Supplemental PDF** *(optional)* — one PDF (e.g., a chart or handout) students can open from the interview start screen.

Quiz questions (shown after the interview — the AI grades free-text answers). Click **+ Add Question**; each has: - **Question Text** *(required).* - **Type** — *Free Text* (default), *Multiple Choice*, or *True/False*. - **Points** — score value (**0 = info only**, not graded). - **Correct Answer / Grading Rubric** — the key, or the rubric the AI uses to grade free-text. - **Multiple Choice Options** — one option per line (appears when Type = Multiple Choice).

Debriefing (evaluation) dimensions — how the AI evaluates the whole transcript. Click **+ Add Dimension**; each has: - **Name** *(required)* — e.g., "Empathy." - **Type** — **Narrative Only** (written feedback, no score) or **Scored (0–N)**. - **Max Score** — appears when Type = Scored (default 10). - **Description / Criteria** — what the AI should look for.

Competency framework mapping *(edit mode only)* — map the case to a framework (AACN Essentials 2021, QSEN, IPEC, ACOTE OTD, CAPTE, AAMC EPAs, ACGME, ACGME Psychiatry, NAACLS). Pick one and click ⚡ **Generate Mapping**; the AI maps your case content, and you can edit/uncheck competencies and add rationale. Mappings appear on students' PDF reports.

Saving — click **Create Case** (new) or **Save Changes** (editing). Turn on **Published** when you're ready for students to see it.

ProFiles specifics

ProFiles is the single-character interview. Use the shared fields above — there are no extra medical fields.

Clinic specifics (standard patient case)

Clinic adds a clinical chart the student can open during the encounter: - ⚕ **Patient Demographics** — Patient Name, Age, Sex, Race, Ethnicity, Height, Weight (populate the Chart panel). - 📋 **Clinical History** — Chief Complaint, History of Present Illness, Past Medical / Surgical / Psychiatric History, Social History, Family History, Medications, Allergies. Blank fields are hidden from students. - 🔬 **Procedures & Actions** — each becomes a **Use Now** button in the room. Per action: **Action / Procedure Name**, **Chart Result** (added to the student's chart), **Figment Speech** (what the patient says when it's used), and optional **image/audio/video** media. Click **+ Add Action**. - **Allow Communication Coach** *(checkbox)* — enables the built-in MI communication coach for learners on this case.

Clinic NGN / NCLEX case studies

These are the unfolding, exam-style cases (requires **NCLEX Creator** access). They add: - **Basic info extras** — **Show Rationale Immediately** (reveal rationale right after each answer) and **Passing Score (%)** (default 70). - 🖼️ **Patient State Images** — wireframe images shown at chosen phases to show the patient's condition changing. - 💬 **Phase 1 — Meet Your Patient** — a short scene or a brief chat with the patient (**Conversational** vs **Scene Only**, with a **Max Exchanges** limit), plus the same character/voice fields. - 🗂️ **EHR Tabs** — build the chart the student references in Phase 2 (Vital Signs, Labs, Medications, Nurse Notes, H&P, etc.). Each tab has a **Reveal At** setting so information can appear as the case unfolds, in **Narrative** or **Table** format. - 🧠 **Phase 2 — the 6 NCJMM steps** (fixed order, no going back): **Recognize Cues → Analyze Cues → Prioritize Hypotheses → Generate Solutions → Take Action → Evaluate Outcomes.** For each step you set an **Item Type** (Multiple Response / SATA, Select N, Highlight Text or Table, Matrix, Cloze dropdown, True/False, Single Select), the **Question Prompt**, the answer options/correct answers, **Points**, and a **Rationale** shown after answering. You can add a short **transition narrative** between steps to advance the story.

TeamLab specifics (four characters)

TeamLab is the team meeting — **four characters in a 2×2 grid.** - **Scenario Overview** — the paragraph students read before entering the meeting (set the scene clearly). - **The Four Characters** — a card for **Character 1–4**. Each has its own **Name** *(required)*, **TTS Voice**, **Voice Instructions**, **Demographics**, **Personality & Mood**, **Background & Identity**, **Behavioral Instructions**, **Opening Line**, **Panel Background Image**, and **Avatar Set**. **Character 1 speaks first.** - Quiz questions, dimensions, objectives, save/publish all work exactly as above. The AI builder generates **all four characters** at once.

Add co-editors to a case

Co-editors are other instructors who can **edit and publish/unpublish** a case with you (they can't delete it unless they're a superadmin).

1. Go to **Manage Cases**: https://figmenthealth.com/FigmentProfiles/admin/cases.php.
2. In the row for the case, find the **Editors** column and click the ✎ **Editors** button.
3. In the **Assign Editors** pop-up, check the box next to each instructor you want to add. Each person is listed as **Name — email**, so you can tell them apart.
4. Click ✔ **Save Editors**. You'll see "Case editors updated," and their names now show in the Editors column.

Notes: - The list of people you can add is your fellow instructors — if you're an institution admin, it's the instructors in your institution; a superadmin sees all instructors. - To remove someone, open the same pop-up and **uncheck** them, then Save. - Co-editors see the case in their own **Manage Cases** list.

Manage cases (publish, unpublish, delete)

On the **Manage Cases** page (same link as above), each case row has action buttons: - **Publish / Unpublish** — toggles whether students can see the case. You'll be asked to confirm; the message is "Case publish status updated." - **Delete** — permanently removes the case and everything under it (questions, dimensions, sessions). You'll get a "cannot be undone" confirmation. You can delete your **own** cases; superadmins can delete any case. - ✎ **Editors** — manage co-editors (see above).

(There is no "duplicate/clone case" button — build a new case or edit an existing one.)

Collections

- **Collections** (https://figmenthealth.com/FigmentProfiles/admin/collections.php) — group cases into a titled collection, set **Public** or **Private**, and pick/order the cases.
- **Granting access to a private collection:** open the collection's **"Who can access this collection?"** panel and use the **Grant to** dropdown to grant a **User** (by email), a single **Code**, a **Code batch**, or an **Institution**, then click **+ Add**. Granting to a code automatically entitles that code to every case in the collection. Remove a grant with its **Remove** button.

Part 3 — For Institution Admins

As an institution admin you can set up your own class, bring instructors "under your umbrella," control what each can do, and hand out encounters. Everything below is on the **Institution Dashboard** (https://figmenthealth.com/FigmentProfiles/admin/institution-dashboard.php), which opens automatically when an institution admin signs in.

Set up your class in 3 steps

The dashboard opens with a **"Set up your class in 3 steps"** panel that walks you through getting your own students running:

1. **Build your cases** — shows your **Case & NCLEX creator access** status. If it's active, use 👤 **Create a case** or **Manage cases**. If not, click **Get creator access** to add a Case-Creator license.
2. **Give students access** — shows your **ticket balance** (1 ticket = 1 interview a student can run). If you have tickets, click 🔑 **Create student codes** to turn them into access codes; if you're at 0, click **Get tickets** (buy them, or ask the Figment team to grant some).
3. **Share & track** — hand the codes to students, then use 🔑 **My codes** to see/distribute your code strings and **Progress** to watch each student's activity.

Bring an instructor under your institution

There are two ways:

A. Add them directly (you have their email): 1. On the dashboard, find the ➕ **Add Instructor** section. 2. Enter their **Email**. If they'll be a brand-new account, also fill **First Name**, **Last Name**, and a **Password** (a random one is pre-filled — you can keep it). 3. Click **Add Instructor**. What happens depends on the email: - **New person:** an account is created. The screen shows a **temporary password — copy it now** and share it with them. - **Existing account, no institution / another institution you manage:** they're linked to (or transferred into) your institution, and you'll see a confirmation naming where they came from. - **Existing account that is an admin of their own institution:** they can't be added this way (you'll get a message explaining it).

B. Send a self-service onboarding link (recommended for a group): 1. In the 🔗 **Faculty Onboarding Link** panel, copy the link shown (it ends in `?invite=…`). 2. Share it with your faculty. When they open it, the **Create Account** form appears and any account they make is automatically linked to your institution as an instructor. 3. If the link is ever compromised, click ↻ **New Link** to regenerate it (the old link stops working).

Control what each instructor can do

In **Your Instructors**, each member has toggles and actions: - **Creator: ON/OFF** — lets them create/edit cases. Click to toggle (you'll confirm). - **NCLEX Creator: ON/OFF** — lets them build NGN/NCLEX case studies. - 💰 **Grant Personal Tickets** — give that instructor personal encounter credits: enter an amount and submit ("*N* tickets added"). - 🔑 **Generate Codes** — create a batch of student access codes owned by that instructor (opens an inline form).

Rename your institution

Click ✎ **Rename** next to the institution name at the top of the dashboard.

Institution admins manage only their own institution. Central code/ticket management still runs through ProFiles.

Part 4 — Figment Commons (Instructors)

Figment Commons (`https://figmenthealth.com/FigmentCommons`) is a shared, citable catalog of every **published** case across ProFiles, Clinic, and TeamLab. It's for **instructors** — students don't use it.

Getting in

Commons has no separate login. If you're already signed in to ProFiles, Clinic, or TeamLab as an instructor (or higher), just go to the Commons URL. If you're not signed in, it shows **"Sign in via ProFiles / Clinic / TeamLab"** buttons — sign in to any one and return.

Browse and search the catalog

On the home page, use the **"Search by title, keyword, or topic..."** box and click **Search** (or **Clear** to reset). Each case card shows its app (ProFiles/TeamLab/Clinic), a ✓ **Peer-reviewed** badge if applicable, the title, author, and year. Click a title to open its detail page.

Cite a case

On a case's detail page, the **"How to cite this case"** box shows a ready APA 7th-edition citation. Click **Copy citation** — the button briefly changes to **Copied!** A DOI is included once a case has been peer-reviewed.

Download a case's full detail (PDF)

On the detail page click ⤓ **Download case PDF**. It opens the complete case write-up (overview, learning objectives, and app-specific details) in a new tab.

Request peer review of your case

If you're the **author** and the case isn't yet peer-reviewed: 1. On the case detail page click **Request peer review**. 2. Optionally add a note (context, co-authors, intended audience). 3. Click **Submit request**. You'll see a confirmation and the team is emailed. Once review is complete, a DOI and the ✓ **Peer-reviewed** badge are added to your case.

Discuss a case

Scroll to the **Discussion** section on any case. Type in the box ("Ask the author a question or leave feedback...") and click **Post comment**; the author is emailed. Use **Reply** to respond to a comment, and **Delete** to remove your own comment (superadmins can remove any).

See what’s new

The **Updates** link (top nav) lists platform features we’ve added and credits the instructors who requested them.